

## Current Researchfish submission for Health Data Research UK

### Frequently Asked Questions

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**1. Should I log outputs generated in the last 12 months?**

**A:** Please report on outputs from the 2021 *calendar year* (i.e., 1<sup>st</sup> Jan 2021 to 31<sup>st</sup> Dec 2021).

**2. Why are we reporting as ‘an institute’ when I could just report on what research I do?**

**A:** HDRUK is required by its funders to report on Researchfish nationally, as one institute. Having been set up on its strong foundation of six Sites, HDR UK is bolstering its national endeavours by placing an emphasis on its National Priorities. Therefore, HDR UK members working on Substantive Site projects, including National Implementation Projects, are asked to report their 2021 calendar year outputs according to the National Priority that their project primarily fits. Researchers are still “just reporting on what they do”, but through a National Priority rather than a Site.

The “PI” (Principal Investigator) for each National Priority is a Research Director. They will delegate responsibility (by adding a number of ‘Delegates’ to their ‘Award’) within Researchfish to colleagues across the UK to report on activities underway in each National Priority. Once outputs have been reported across Sites for each National Priority, Research Directors will submit all outputs for their National Priority from across the UK. See the table on [this webpage](#) for the key people involved (there are many more project leads who can contribute also).

**3. If a Site’s National Priority lead has a publication that covers, for example, both Public Health and Human Phenome, does it matter if they enter it via the invitation from Swansea or from London/Scotland as long as they click both priorities when they enter?**

**A:** It doesn’t matter, as long as that publication has been attributed to both National Priorities one way or another. We will have the opportunity to deduplicate or consider the contribution of a publication to multiple National Priorities after the submission window closes.

**4. I also work within one of the Digital Innovation Hubs, but I can’t seem to find where to report to on those?**

**A:** Hub Directors have been signed up to Researchfish automatically and will receive further instructions from UKRI on their reporting process.

**5. I’ve been named as a ‘Delegate’ to report on a Project, but my research team are best placed to know what needs to be filled in. How can I do this?**

**A:** Each ‘delegate’ can further request for your research team to be added to in Researchfish as a “Team Member”. They will then have access to add outputs directly. Please speak to the Professional Leader overseeing the National Priority area your project falls under.

- 6. I am a PI for a Sprint Exemplar and/or HDR UK Rutherford Fund Fellow and/or UKRI Innovation Fellow – and I have received a separate email from the MRC to report. Does this need to be inputted again as part of this report?**

**A:** If you are a PI (Principal Investigator) for a Sprint Exemplar, HDR UK Rutherford Fund Fellowship or UKRI Innovation Fellowship, you will have received notification directly from Researchfish or the Medical Research Council about how to report. This will be the standard “one person reporting on one project” set-up.

- 7. I am one of the ‘delegates’ but I will be away on holiday for the submission period, can I delegate authority to someone else?**

**A:** It is mandatory for researchers to report their outputs in Researchfish during the submission window. If you are a named ‘delegate’ for a project, then please delegate this to a Team Member and let us know so we can ensure they have appropriate access.

- 8. I have received an email from the Research Director for HDR UK, but I have also received an email from the MRC for a different submission. Do I have to do both?**

**A:** Yes, you have to report on all your grants/projects. There should not be any duplication. If you think you are being asked to report the same research through multiple requests, please contact us.

- 9. What will happen after the submission deadline? How will this info be used?**

**A:** After the 17<sup>th</sup> March 2022 (submission deadline), outputs from all Health Data Research UK activities, across Science and Infrastructure, will be brought together and analysed as One Institute. This information will be used in many ways to help communicate Health Data Research UK’s impact, e.g. to our funders, the public, our research and innovation community etc. **Most importantly, this data will be used to form an evidence base to support Health Data Research UK in passing its Quinquennial Review – an assessment of our institute, carried out by our funders, to determine HDR UK’s future beyond our first quinquennium, which ends March 2023.**

- 10. I was involved in the HDR UK baseline exercise two years ago. Now that the baseline awards have been deactivated/deleted, was that all for nothing?**

**A:** Absolutely not. This year’s outputs will be compared to the baseline, as will all future years’ outputs. The baseline will be the point from which we determine the progress of our One Institute approach to national health data research.