

Current Researchfish submission for Health Data Research UK

Frequently Asked Questions

- 1. I have logged into Researchfish but all I can see is my baseline information from last year (which does say inactive)?**

A: Please log back in and check again to see whether the HDR UK Science Priorities are now visible. “Team Members” were added in the first few days of the submission window opening so may not have been visible then. They should now all be in the system. If you are expecting to see an HDR UK Science Priority and it is not there, please let us know.

If you were involved in the baseline collection exercise last year, you will have had a baseline HDR UK award. These are now all inactive, but have not been removed from the system. Please completely ignore the baseline award if you have one. We are working with Researchfish to have it removed to avoid confusion.

- 2. Should I log outputs generated in the last 12 months?**

A: Please report on outputs from the 2019 *calendar year* (i.e. 1st Jan 2019 to 31st Dec 2019).

- 3. Why are we reporting as ‘an institute’ when I could just report on what research I do?**

A: HDR UK is required by its funders to report on Researchfish nationally, as one institute. Having been set up on its strong foundation of six Sites, HDR UK is bolstering its national endeavours by placing an emphasis on its national Science Priorities. Therefore HDR UK members working on Substantive Site projects, including National Implementation Projects, are asked to report their 2019 calendar year outputs according to the national Science Priority that their project primarily fits. Researchers are still “just reporting on what they do”, but through a national Science Priority rather than a Site.

The “PI” (Principal Investigator) for each National Science Priority is a Research Director. They will delegate responsibility (by adding a number of ‘Team Members’ to their ‘Award’) within Researchfish to colleagues across the UK to report on activities underway in each Science Priority. Once outputs have been reported across Sites for each Science Priority, Research Directors will submit all outputs for their Science Priority from across the UK. See the table on [this webpage](#) for the key people involved (there are many more project leads who can contribute also).

- 4. If a Site’s science priority lead has a publication that covers, for example, both Public Health and Human Phenome, does it matter if they enter it via the invitation from Swansea or from London/Scotland as long as they click both priorities when they enter?**

A: It doesn’t matter, as long as that publication has been attributed to both Science Priorities one way or another. We will have the opportunity to deduplicate or consider the contribution of a publication to multiple Science Priorities after the submission window closes.

- 5. I also work within one of the Digital Innovation Hubs, but I can’t seem to find where to report to on those?**

A: Digital Innovation Hubs have not yet been added to the system as they were very recently awarded. They will be added to the system in time to report next year.

- 6. I am the PI on one of the Implementation Projects, but my research team are best placed to know what needs to be filled in. How can I do this?**

A: Please contact the Site Manager who is coordinating reporting for the Science Priority your national Implementation Project falls under and ask for your research team to be added to in Researchfish as a “Team Member”. They will then have access to add outputs directly.

7. I am a PI for a Sprint Exemplar and/or HDR UK Rutherford Fund Fellow and/or UKRI Innovation Fellow – and I have received a separate email from the MRC to report. Does this need to be inputted again as part of this report?

A: If you are a PI (Principal Investigator) for a Sprint Exemplar, HDR UK Rutherford Fund Fellowship or UKRI Innovation Fellowship, you will have received notification directly from Researchfish or the Medical Research Council about how to report. This will be the standard “one person reporting on one project” set-up.

8. I am one of the coordinators but I will be away on holiday for the submission period, can I delegate authority to someone else?

A: It is mandatory for researchers to report their outputs in Researchfish during the submission window. If you are coordinating reporting of outputs for your Site under a Science Priority then please delegate this to a Team Member and let us know so we can ensure they have appropriate access.

9. I have received an email from the site lead for HDR UK, but I have also received an email from the MRC for a different submission. Do I have to do both?

A: Yes you have to report on all your grants/projects. There should not be any duplication. If you think you are being asked to report the same research through multiple requests, please contact us.

10. What will happen after the submission deadline? How will this info be used?

A: After the 12th March 2020 (submission deadline), outputs from all Health Data Research UK activities, across Science and Infrastructure, will be brought together and analysed as One Institute. This information will be used in many ways to help communicate Health Data Research UK’s impact, e.g. to our funders, the public, our research and innovation community etc. First stop will be producing an evidence base to support Health Data Research UK in passing its Establishment Review – an assessment of our institute, carried out by our funders, to determine whether we have been well set up.

11. I was involved in the HDR UK baseline exercise last year. Now that the baseline awards have been deactivated/deleted, was that all for nothing?

A: Absolutely not. This year’s outputs will be compared to the baseline, as will all future years’ outputs. The baseline will be the point from which we determine the progress of our One Institute approach to national health data research.