

Public Advisory Board

ROLE PROFILE

TIME COMMITMENT	LOCATION	HONORARIA AND EXPENSES
		
2-hour meetings 4-6 meetings each year	National Video conference available	Travel expenses covered Optional £75 honoraria per meeting

SUMMARY

Health Data Research UK is seeking to appoint three new members to its Public Advisory Board to represent patients and the public in Northern Ireland, Scotland and Wales.

INTRODUCTION

Health Data Research UK is the national institute for health data science. Its mission is to unite the UK's health data to enable discoveries that improve people's lives. By working in partnership with the NHS, industry, academia and patients, and providing safe and secure access to rich health data, it aims to better understand diseases and discover new ways to prevent, treat and cure them.

Our mission can only be achieved if the public has trust and confidence in the use of health data for research and innovation and it is important that we strike an appropriate and safe balance between recognising the benefits and the risks of this activity.

Our Public Advisory Board is in place to guide Health Data Research UK in ensuring that our work is driven by delivering benefits to patients and the public. The members of the Public Advisory Board provide strategic advice to Health Data Research UK relating to its public engagement strategy, which aims to:

- Encourage effective health data science by involving patients and the public at all stages
- Earn public trust and build confidence in HDR UK's work and the use of health data in research
- Build public understanding in the use of health data in research
- Ensure people have confidence in contributing their data for research

Members bring diverse experience, understanding and skills to Health Data Research UK and will be expected to reflect on further growth of the Public Advisory Board to diversify voice, experience or skills. The Public Advisory Board currently has 8 members – all from England – and we are seeking to grow this to 12 members, with a specific requirement for new members to represent Northern Ireland, Scotland and Wales.

LENGTH OF ROLE

Members hold their post for an initial period of 12 months, with the potential for extension or renewal for a further two years. This allows membership to change to bring in new or additional perspectives.

LOCATION

Meetings are held approximately every 2 months and alternate between meetings in London and by video conference. Members who are unable to join meetings in person may join each meeting by video conference. Travel to Health Data Research UK sites and hubs and partner organisations may be requested on occasion.

HONORARIA AND EXPENSES

Honorarium payments are made to Public Advisory Board members in recognition for their contribution made to HDR UK and the standard fee rate is £75. This covers attendance at meetings and when invited to review documents. We also cover reasonable travel and accommodation where appropriate expenses are agreed in advance.

YOUR SKILLS AND EXPERIENCES

We are looking for people who...

- Are based in Northern Ireland, Scotland and Wales
- Have experience as:
 - A person who uses health and social care services, occasionally or more regularly; OR
 - An unpaid carer or relative of a person who uses health and social care services; OR
 - An advocate or person working with relevant voluntary or support organisation in health; OR
 - A professional supporting engagement or involvement of patients, carers and the public in healthcare or health research
- Have an interest in:
 - How health data is collected, processed, used and safeguarded
 - The role of research in improving health and healthcare for patients and population
 - The use of innovative approaches to public engagement
- Have confidence to voice their own opinions clearly and participate in group discussion
- Are able to listen and respect differing opinions
- Are committed to openness & transparency
- Have an awareness of equality & diversity

YOUR ROLE

You will be required to...

- Attend and take an active part in HDR UK Public Advisory Board meetings
- Prepare for each meeting by reading any paperwork required
- Give your opinion and advice on topics like:
 - The interests and values of patients and the public in health data use
 - Engaging with patients and the public in ongoing dialogue
 - Demonstrating impact, outcomes and success to population
 - Being open, transparent and accountable
 - Being accessible and inclusive of diverse communities and groups
- Provide an independent perspective on operational and strategic issues
- Support HDR UK in embedding public involvement and engagement in work
- Provide advice on approaches to earn public trust and confidence in how health data is collected, processed, used and safeguarded
- Respect the viewpoints of others in the group

WE WILL SUPPORT YOU BY PROVIDING...

- An induction
- Ongoing support from the Public Advisory Board Chair and relevant HDR UK member of staff
- Adhoc training as identified by the member and HDR UK

HOW TO APPLY

To apply please email the following to hdruk@gravitate.co.uk

- Name, email address and preferred phone number
- A covering statement of no more than 500 words outlining your experience and interest in this role
- Your CV

Shortlisted applicants will be invited to a group interview and discussion, likely to be via videoconference.

ADDITIONAL BACKGROUND INFORMATION

About Health Data Research UK

Health Data Research UK is the national institute for health data science. Its mission is to unite the UK's health data to enable discoveries that improve people's lives. By working in partnership with the NHS, industry, academia and patients, and providing safe and secure access to rich health data, it aims to better understand diseases and discover new ways to prevent, treat and cure them.

Health Data Research UK is funded by UK Research and Innovation, the Medical Research Council, the British Heart Foundation, the National Institute for Health Research, the Economic and Social Research Council, the Engineering and Physical Sciences Research Council, Health and Care Research Wales, Health and Social Care Research and Development Division (Public Health Agency, Northern Ireland), Chief Scientist Office of the Scottish Government Health and Social Care Directorates, and Wellcome.

Equal Opportunities Policy Statement

Health Data Research UK is an equal opportunities employer, and as such aims to treat all employees, consultants and applicants fairly. It is our policy to provide employment equality to all, irrespective of:

- Gender, including gender reassignment
- Marital or civil partnership status
- Having or not having dependants
- Religion or belief
- Race (including colour, nationality, ethnic or national origins)
- Disability
- Sexual orientation
- Age

We are opposed to all forms of unlawful and unfair discrimination. All job applicants and employees who work for us will be treated fairly and will not be unfairly discriminated against on any of the above grounds. Decisions about recruitment and selection, promotion, training or any other benefit will be made objectively and without unlawful discrimination.

This structure of this role profile is based on [a template developed by Cancer Research UK](#).